

# Throwleigh Parish Council

Clerk: Mrs Kate Graddock BA (Hons) FiLCM

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To: Cllrs Jackie Crawford (Chairman), David Hayes, Draeyk van der Horn, David Jordan, Duncan Vincent, Ann Warwick-Oliver and Julian Wisniewski.

You are hereby summoned to attend a VIRTUAL meeting of Throwleigh Parish Council which will be held on **Thursday, 21<sup>st</sup> May at 7.30pm via Zoom** <https://us02web.zoom.us/j/86801759912?pwd=UnY2UE1CQWtmYzZraVpmMGZGZFdvdz09> for the purpose of transacting the following business. In accordance with The Public Bodies (Admission to Meetings) Act 1960, members of the public are welcome to attend.



Mrs Kate Graddock BA (Hons) FiLCM  
Parish Clerk and RFO

Date of issue: 15<sup>th</sup> May 2020

## AGENDA

1. **Apologies for absence**  
To receive and approve any apologies for absence.
2. **Declarations of interest**  
To receive any Declarations of interest and DPI's. Members are reminded that all interests must be declared at the beginning of the meeting and prior to the item being discussed.
3. **Minutes**  
To approve and sign as a correct record, the minutes of the meeting held on 2<sup>nd</sup> March 2020 (attached).
4. **Public Participation**  
Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. A question asked by a member of the public during this period shall not require a response or debate at the meeting.
5. **Reports from outside bodies**
  - a) To receive a report from Devon County Councillor, J McInnes.
  - b) To receive report from West Devon Borough Councillor, Paul Ridgers.
  - c) Other reports from representatives to/from outside bodies and/or meetings/events that Councillors or the Clerk have attended
6. **Planning/Licensing**
  - a) **Scots Pine, Fell at St Olaves.**  
To ratify the Council's comment of support for application for tree works at St Olaves. Scots Pine, Fell.
  - b) **Mobile home/bus at Waye Down**  
To receive report and consider any action therefrom.
7. **DALC Renewal**  
To consider renewing the Council's subscription to the Devon Association of Local Councils (information attached).

**8. Finance**

- a) To approve payments and receipts from 1<sup>st</sup> April – 21<sup>st</sup> May 2020 (attached).
- b) To consider appointing the Internal Auditor for 2019/20.

**9. COVID 19 Response**

To receive update from members on the communities response to Covid 19 and consider any action therefrom.

**10. Broadband**

To receive and consider response from Connecting Devon and Somerset.

**11. Website**

To receive report on the provision of a new Parish Council website and consider any action therefrom.

**12. Highways**

To receive and consider any Highways reports and any actions therefrom.

**13. Councillor reports or items for a future Agenda**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is a discussion item only and no decisions can be taken under this item.