

THROWLEIGH PARISH COUNCIL

MINUTES OF A MEETING IN THE VILLAGE HALL
ON MONDAY 9th MAY, 2013 at 7.30 p.m.

PRESENT: Cllrs. Jackie Crawford, Julian Edwards, Dave Hatton, David Jordan, Duncan Vincent
Clerk in attendance: Julie Macey
Members of the public. Jon Bell (part of the time) Alan Gross

APOLOGIES FOR ABSENCE: Cllrs. Paul Ridgers, Roger Paul and Park Ranger Ian Brooker

ELECTION OF CHAIR/VICE CHAIR: Cllr. Jordan proposed Jackie Crawford as chair and Cllr. Hatton seconded. Cllr. Jordan proposed Dave Hatton as vice chair and Cllr. Crawford seconded. It was resolved that Cllrs. Crawford and Hatton would take up the positions as proposed.

Jon Bell gave a brief presentation. It was agreed unanimously that he be co-opted as a councillor following completion of declaration of acceptance and register of interest forms to be sent to WDBC together with confirmation of resignation of Peter Bennett.

MATTERS RAISED BY PARISHIONERS: None

MINUTES OF PREVIOUS MEETING: These have been previously circulated and were signed by the Chair as a true record.

MATTERS ARISING: None other than those raised under the various headings

PLANNING:

Works to track at Gidleigh Park Hotel. Letter from James Aven, DNPA enclosing copy of signed Section 106 Agreement restricting use of vehicular access to forestry, ground maintenance and emergency only. Circulated and noted.

Listed Building consents supported and granted for single storey rear extension replacing previous timber shed and repair and improvement of existing cart shed at Wayside, Throwleigh. Circulated and noted.

Application for alterations and extensions to dwelling at Little Phantasy, Throwleigh. Site meeting taken place and objections sent to DNPA.

Invitation from DNPA to Parish Council workshop on 15th April. Letter also confirmed changes in consultation timescale to 21 days from 1st May. Minutes of workshop circulated and noted.

FINANCE:

As at 30th April current account balance £3,496.94 (precept of £1,710.50 received) Business acc. To 28th March £650.02 and emergency account £280.92.

To pay Community First Insurance £144.59 (same as last year) Helen Chapman (internal audit of accounts to April 2013) £45 and clerks salary £370 plus travel expenses £8.82 and stationery £23.50. Total £402.32.

Accountants have confirmed that RTI PAYE scheme has been registered with Inland Revenue and that their fees for carrying out the work this year will be £60 (£10 over budget) which has been confirmed as acceptable.

Letter sent to Rev. Paul Seaton Burns confirming that Parish will pay burial grant this year albeit Parish will not receive £162 contribution from WDBC but will revisit next year. Clerk to send letter to the Chapel.

Correspondence received from Devon RCC re. clerk's salary and salary review which has been circulated. It was resolved that the clerk's salary be increased to scale SCP 21 forthwith. It was noted that there may be further increase in scales by 1% this year and that this would be revisited at that time.

Accounts for the year have been audited by Helen Chapman and circulated. It was resolved that the accounting statements be approved and were signed by the Chair prior to being forwarded to the audit commission.

It was agreed that further signatories to the accounts may be necessary and that the clerk obtains the relevant forms at the same time notifying that Peter Bennett was no longer a signatory.

CORRESPONDENCE

- (a) Email from WDBC setting out timetable for review of West Devon's electoral arrangements/ boundaries to be concluded in October 2014. Circulated and noted.
- (b) Email from DNPA confirming next meeting of DNPA Forum to be held on 22nd May and requesting items to be included in agenda. Circulated and noted. Cllr Hatton confirmed he would not be able to attend. Cllr Jordan to consult his diary.
- (c) Letter from DNPA enclosing survey in respect of Dartmoor knowledge and skills to develop sustainable businesses and organisations to help conserve and maintain the heritage of DNP or to help visitors to enjoy and understand the area's heritage. Information required for detailed funding bid to the Heritage Lottery Fund closing date 3rd May. Circulated and noted.
- (d) Invitations to Dartmoor Farmers' Forum on 7th May and Farm Walk and discussion on 22nd May circulated and noted.
- (e) Various notices re. County elections which have been placed on notice boards noted.
- (f) Notice from WDBC in partnership with Wessex Home Improvement Loans re. low cost Subsidised loans for essential repairs to homes placed on notice board and noted.
- (g) Email from Peter Bennet re. forthcoming Links Meeting. Discussion took place as to which Cllr would attend. Cllr. Crawford asked the clerk to check the venue and time of the meeting.

REPORTS

None.

PARISH MATTERS

- (a) Cllr Hatton updated the meeting on the progress of alternative location for post office. He confirmed that the post office had identified a person to take on the role. A feasibility would be carried out shortly re. electricity supply, phone line etc. It would take several months to reach conclusion.
- (b) New timetable received for 510 bus commenced on 15th April has been placed on notice boards and in parish magazine. Circulated and noted. Clerk to ascertain who is responsible for changing timetables at bus stops.
- (c) Throwleigh Centre. Various correspondence received and circulated. Cllr. Crawford updated the meeting on the discussions that had taken place between the four parishes. It was resolved that the best way forward was for the building to be sold and the monies to be held in the CELT trust, ring fenced and a cllr. from each of the four parishes be representative on the trust. The next meeting of the four parishes which Cllr. Crawford will attend is on 24th May.

ROADS

- (a) Confirmation from Steve Dawe that complaints of muddy roads etc., should be directed to South West Highways on 08451 5510004 in the first instance. Circulated and noted.
- (b) Confirmation from Cllr. Paul that spoil/rubbish at Waye Down is responsibility of SWH. the overall control is the Commoners. Circulated and noted.

ANY OTHER BUSINESS

None. Date of next meeting Monday, 1st July at 7.30 p.m.

