

Throwleigh Parish Council

Clerk: Mrs Kate Graddock BA (Hons) FiLCM

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To: Cllrs Jackie Crawford, David Jordan, Duncan Vincent Julian Wisniewski, Phil Wilson, Matthew Byatt and Richard Littlewood.

You are hereby summoned to attend a meeting of **Throwleigh Parish Council** which will be held on **Monday, 12th June 2023 at 7.00pm in Throwleigh Village Hall** for the purpose of transacting the following business. In accordance with The Public Bodies (Admission to Meetings) Act 1960, members of the public are welcome to attend.



Mrs Kate Graddock BA (Hons) FiLCM

Parish Clerk and RFO

Date of issue: 5th June 2023

AGENDA

1. **Apologies for absence**
To receive and approve any apologies for absence.
2. **Declarations of interest**
To receive any Declarations of interest and DPI's. Members are reminded that all interests must be declared at the beginning of the meeting and prior to the item being discussed.
3. **Minutes**
To approve and sign as a correct record, the minutes of the meeting held on 15th May 2023. Available via the website.
4. **Public Participation**
Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. A question asked by a member of the public during this period shall not require a response or debate at the meeting.
5. **Reports from outside bodies**
 - a) To receive a report from Devon County Councillor.
 - b) To receive report from West District Borough Councillor
6. **Finance**
 - a) **Payments and Receipts:** To approve Payments and Receipts (Available at the meeting).
 - b) **Banking Arrangements:** To authorise the bank mandate for possibility of changing banks to HSBC.

7. Annual Governance and Accountability Reports 20/21

- a) To discuss and agree the Annual Governance Statement detailed in the Annual Governance and Accountability Return 22/23.
- b) To receive and agree the Accounting Statements contained within the Annual Governance and Accountability Return along with the internal auditor's report and Internal Control 22/23.
- c) To consider and agree the Annual Governance and Accountability Return 22/23.

8. Snow Warden Scheme

To consider snow warden scheme and what is happening within the locality in the event on adverse weather.

9. Future Projects

To consider future projects to take place within the village.

10. Councillors' Reports and Items for Future Agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.